

MEMO

To: "New RHIC Detector" Institutional Board

From: Berndt Mueller

Date: July 27, 2015

I am writing to report that scientists from more than 60 institutions in 9 countries have expressed their interest in becoming members of a scientific collaboration aiming to construct, operate, and scientifically exploit a new detector focused on jet and Upsilon physics at RHIC. I am especially pleased to report that John Harris (Yale) has kindly agreed to act as chair of the Institutional Board (IB) for the new detector during the formative period of the new collaboration until a spokesperson and an IB chair can be elected under Bylaws adopted by the provisional IB.

John and I have discussed what could be a reasonable time frame for the constitutional process leading up to spokesperson election and an inaugural collaboration meeting. Given existing constraints, we prefer to hold a first IB meeting by videoconference in late August, hold spokesperson(s) elections either shortly before or after QM2015, and convene an inaugural collaboration meeting at BNL in late October.

We have set up an electronic poll to determine the optimal date and time for the first IB meeting during the period August 20-28, 2015 and ask all IB delegates to enter their optimal choices in the Doodle poll at:

<http://doodle.com/qc32u5d7nzh8fhy5>

Once the date of the meeting is established, we may fine tune the time window to facilitate the participation of the largest number of IB members possible.

While it is too early to finalize the agenda of the first IB meeting, it will include discussions of the schedule leading toward a first collaboration meeting, of the process to be followed in developing a Constitution and Bylaws, and of the formation of a smaller group of IB members that can work with John to address timely issues related to the science program and approval process for the new detector.